

DOÑA ANA COUNTY HEAD START

**AFFIDAVIT OF ACKNOWLEDGMENT**

I, \_\_\_\_\_, have read and understand the Doña Ana  
(Print Name)

County Head Start **Confidentiality / Records Policy**. I will treat all information as Highly Confidential. No information will be divulged, directly or indirectly, to any other individual or groups. Any Head Start staff member who violates confidentiality may be dealt with according to section 8.65 of the Personnel Policies and Procedures manual.

*By signing this document I am acknowledging that* I understand the seriousness of the confidentiality requirements and that a breach may make me liable to a lawsuit.

\_\_\_\_\_  
**Signature**

\_\_\_\_\_  
**Date**